



Specialist Training

IT and Human Resources

St Johns Mill
Mill Road
St Johns
IM4 3AF

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IT Skills Courses at I Train Limited May and June 2010

Course	Duration	Date(s)	Cost per person (excl VAT)
Office 2007			
Excel 2007 Intermediate	2 days	29 th & 30 th April	£340.00
Excel 2007 Advanced	1 day	12 th May	£190.00
Word 2007 Intermediate	1 day	3 rd May	£170.00
Word 2007 Advanced	1 day	14 th May	£190.00
PowerPoint 2007 Introduction	1 day	4 th May	£150.00
PowerPoint 2007 Advanced	1 day	27 th May	£190.00
Creating Databases in Access 2007	2 days	20 th & 21 st May	£300.00
Publisher 2007	1 day	On request	£190.00
Visio 2007	1 day	On request	£170.00
Converting from Excel & Word 2003 to 2007	1 day	10 th May	£150.00
Office 2003			
Excel 2003 Introduction	2 days	6 th & 7 th May	£300.00
Excel 2003 Intermediate	2 days	25 th & 26 th May	£340.00
Excel 2003 Advanced	1 day	1 st June	£190.00
Word 2003 Introduction	1 day	13 th May	£150.00
Word 2003 Intermediate	1 day	28 th May	£170.00
Word 2003 Advanced	1 day	2 nd June	£190.00
PowerPoint 2003 Introduction	1 day	17 th May	£150.00
PowerPoint 2003 Advanced	1 day	3 rd June	£190.00
Publisher 2003	1 day	On request	£190.00
Project 2003 / 2007	2 days	On request	£380.00
VBA in Excel	2 days	On request	£500.00
Access Developer VBA	3 days	On request	£750.00
Other Vendors			
Crystal Reports 9	2 days	On request	£380.00

Other courses available on request.

Course will run if 2 or more people are booked on them.